Guidelines for the Agreement (CTA) of Clinical Trials

Every Clinical Trial Agreement consists of a legal and a financial part.

1. The Legal part

There is a clear distinction between the role of the Investigator, the Co-Investigators and the Institution.

The agreement should make clear that it is a multiparty agreement under which each respective party is liable to perform their part of the services for which they will be paid by the Sponsor in accordance with the schedules.

This is essential as going forward the Investigator, the Co-Investigators as well as the Institution will only invoice their part of the services rendered in the framework of the clinical trial agreement towards the sponsor.

In concrete terms, the parties of the Agreement are described as follows:
Clinical trial agreement

between
Jan Yperman Ziekenhuis vzw, Briekestraat 12, 8900 Ieper, Belgium
Duly represented by Frederik Chanterie, CEO, by Maarten Crappé, CFO and by Dr. Hans Feys, CMO
hereinafter referred to as the "INSTITUTION"

and

Dr. _____ with legal office located at Jan Yperman Ziekenhuis vzw, Briekestraat 12, 8900 Ieper, Belgium

hereinafter referred to as the "PRICIPAL INVESTIGATOR"

and *If a support services cooperates*

Dr. _____, representative of [name of department] with legal office located at Jan Yperman Ziekenhuis vzw, Briekestraat 12, 8900 Ieper, Belgium

hereinafter referred to as the "Co-INVESTIGATOR"

and

Sponsor and/or CRO, or Academic Centre, with their full address

2. The Financial part

The following description is displayed in this section:

- The Principal Investigator, all cooperating Co-Investigators and the Institution are each described in a separate appendix.
- What activities each service carries out for the study, with corresponding compensation.
- A clearly distinguishes between the activities that are part of standard care and those that are carried out specifically for the study.
- All budgets in the contract are exclusive of VAT. This will be added during invoicing.
- The invoicing address of the sponsor/CRO with their VAT number (except USA).
- Delivery address, preferably an email address, if different from the invoicing address.
- The bank details of the Principal Investigator, all cooperating services and the Institution. Ask our overview with the bank details of the participating parties of the Study.

3. Contact person

Ria Vandenbrande
t. 0032 (0)57 35 70 27
e. Ria.vandenbrande@yperman.net